

CANTONMENT BOARD SUBATHU, DISTT SOLAN HP
EMPLOYMENT NOTICE

Subathu Cantonment Board invites applications from eligible candidates for the recruitment of Hindi Clerk-cum Typist, Safaiwala & Meter Reader-cum-pipe Fitter. Applications completed in all respect should reach to the office of Cantonment Board Subathu, Distt. Solan on prescribed format on or before 16.08.2016 upto 5 PM.

Sr No.	Name of Post	Pay Scale	Total No. of posts	Age Limit	Reservation Status				
					UR	SC	ST	OBC	PH
1.	Hindi Clerk-cum-Typest	₹5910-20200+1900 (Grade Pay) plus other allowances.	1	18-25 years for general category as on 16.08.2016 (5 years relaxation for SC/ST & 3 years for OBC candidates).	1	-	-	-	-
2.	Safaiwala	₹4900-10680+1300 (Grade Pay) plus other allowances.	1	18-25 years as on 16.08.2016 (Relaxation will be given as rules under the law)	-	-	-	1	-
3.	Meter Reader-cum-pipe Fitter	₹5910-20200+1900 (Grade Pay) plus other allowances.	1	18-25 years for general category as on 16.08.2016 (5 years relaxation for SC/ST & 3 years for OBC candidates).	1	-	-	-	-
Qualification		<p><u>Hindi Clerk-cum-Typest:-</u></p> <p>i) Should have passed 10+2 examination or its equivalent from recognized Board of School Education/University.</p> <p>ii) Should also possess a minimum speed of typing on computer 30 words per minute in English & 25 words per minute in Hindi</p> <p>iii) Should have the knowledge of Word Processing in computer of prescribed by the Recruiting Authority.</p>							
		<p><u>Safaiwala:-</u></p> <p>Should be literate.</p>							
Essential:-		<p><u>Meter Reader-cum-pipe Fitter:-</u></p> <p>i) Should have passed Matriculation at least with second division and 10+2 examination or its equivalent from recognized Board/University.</p> <p>ii) Should possess a minimum speed of typing on computer 30 words per minute in English or 25 words per minute in Hindi</p> <p>ii) Pipe fitter diploma from recognized institutions.</p>							
Desirable:-		<p>The candidates should have the working knowledge & experience of Meter Reading & pipe fitting.</p>							

GENERAL CONDITIONS

1. The applicant in Performa given below on A4 size plain paper duly typed in Hindi/English and supported with attested copies of the relevant marks sheets/Certificate etc. should reach at Cantonment Board Subathu, Tehsil and Distt. Solan (H.P) on or before 16.08.2016 upto 5.00PM. A candidate can apply for only one post on one application.
2. The selection of candidate for the post of Hindi Clerk-cum-Typist will be based on screening test, written test, typing test and Medical fitness etc. Medium of examination will be in Hindi. The selection of candidate for the post of Safaiwala will be based on the physical test, trade test & Medical Fitness.
3. The selection of candidate for the post of Meter Reader-cum-pipe Fitter will be based on screening test, written test, Physical test, Trade Test, typing test and Medical fitness etc. Medium of examination will be in Hindi. A person should be deemed disqualified amongst the reasons described under Section 37 of the Cantonment Act 2006.
4. The age limit for General Category candidate shall be 18-25 years as on 16.08.2016 age relaxation for different categories of suitable candidates (SC/ST, OBC) will be applicable as per Rules of Govt., of India. The person belonging to reserve category should submit proof duly issued by the competent authority.
-5 years relaxation for SC/ST.
-3 years relaxation for OBC.
5. Only valid proof for age i.e. Birth Certificate issued by the competent authority will be accepted, affidavit regarding age from Court(s) will not be accepted.
6. The Candidate should apply on the prescribed Performa only.
7. The photograph/certificate should be attested by a Gazetted Officer only.
8. No TA/DA shall be paid for appearing in written test.
9. A demand draft worth ₹200/-in case of General, OBC and ₹100/-for reserve categories, in favour of the Chief Executive Officer, Cantonment Board, Subathu payable at State Bank of India, Subathu Cantt should be enclosed with the application form.
10. The application by registered post should reach this office on or before 16.08.2016 upto 5.00PM accompanied by two photographs and two self addressed envelopes of 5x11 size affixed with ₹25/- Postal stamp alongwith the application. The office will not be responsible for any transaction/ delay/non-receipt application forms by the postal department.
11. Canvassing in any form will be a disqualification and candidature of such candidates is liable to be summarily rejected.
12. Candidates should super scribe the post applied for on the TOP of the envelope.
13. Incomplete or unsigned applications and applications received without photographs or without proper enclosures or received after due date will be summarily rejected.

14. Candidate already serving in any recognized institution, autonomous body, central/state Govt. undertaking should apply through proper channel or through his/her employer.
15. The application received after due date of receipt will not be considered under any Circumstances.

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CHIEF EXECUTIVE OFFICER SUBATHU
(TANU JAIN)

Copy to:-

1. Computer programmer
Cantonment Board Subathu :- You are directed to display the above notice
alongwith application format on website of
the Board immediately.
2. Office Supdt.,
Cantonment Board Subathu:- You are directed to notify the vacancies to
employment exchange as per prescribed Performa.
3. Office Notice Board.

